



ORIENTAL UNIVERSITY, INDORE

"A Professional University"

First self-financed university established at Indore by M.P. Legislative Assembly, Approved u/s 2f of UGC 1956 act

APPOINTMENT LETTER

March 10, 2026

Dr. Jayant Sonwalkar
14, Janki Nagar Extension, Indore

Subject: Appointment as Ombudsperson in Oriental University, Indore

Dear Sir,

We are pleased to inform you that the selection committee after considering your Qualifications, Experience and Academic Credentials has approved your appointment as Ombudsperson in Oriental University, Indore. You are requested to offer services as and when required. Other terms and conditions are mentioned below –

1. **Remuneration** – For conducting the hearings, the Ombudsperson will be paid compensation in the form of a fee of Rs. 5,000/- (Rupees Five Thousand Only) per sitting, as and when required.
2. **TA / DA and Transport** – In addition to remuneration, the Ombudsperson will be reimbursed the expenditure incurred on conveyance.
3. **Tenure of appointment** – The appointment as Ombudsperson is for a period of three years or until attaining the age of 70 years, whichever occurs earlier from the date of assuming office.
4. **Reappointment** – The Ombudsperson will be eligible for reappointment for another one term on successful completion of first term.
5. **Functions of Ombudsperson and procedure for redressal of Grievances by Ombudsperson** – The functions of Ombudsperson along with procedure for redressal of Grievances are attached herewith.
6. **Termination** – The University can remove the Ombudsperson from Office on charges of proven misconduct or misbehavior.

Kindly sign the duplicate copy of this letter as a token of acceptance to above mentioned terms and conditions.

Thanking You

Yours Sincerely


Registrar 10/03/2026



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