ORIENTAL UNIVERSITY, INDORE

OUI/Reg./2025-26/ 1341-B Date: 13/03/2026

OFFICE ORDER

COUNSELLING AND WELLNESS CENTRE / REFERRAL ARRANGEMENT

Academic Session: 2026-27 | Centre of Legal Education: Faculty of Law, Oriental University, Indore

Reference: Bar Council of India Circular No. BCI: D: 1452/2026 dated 11.03.2026 (student mental health, counselling and referral arrangements).

In pursuance of the above-referred directions and by order of the Competent Authority, the Counselling and Wellness Centre / Referral Arrangement for the Faculty of Law is hereby notified for Academic Session 2026-27 to provide an accessible student-support pathway, including counselling and referral to appropriately qualified professionals.

1. Objectives

1. Offer accessible, confidential and non-judgmental student welfare, emotional support and crisis referral services.
2. Promote empathy, resilience, early help-seeking and respectful engagement.
3. Maintain a credible support pathway for distress, vulnerability and urgent situations.

2. Composition

Sr. No.	Name	Designation	Responsibility
1	Dr. Rakhi Pandey	Dean / senior faculty administrator responsible for student welfare	Centre Coordinator
2	Dr. Usha Palhoeya	Appropriately qualified counsellor / mental health professional (internal or empanelled external)	Professional Counsellor
3	Ms. Anamika Singh	Woman faculty mentor / student support representative	Member
4	Ms Madhu Pushpkar	Student welfare / mentor coordination officer	Member
5	Dr. Jyoti Garg	Hostel Warden / residential support liaison	Member
6	Dr. Mukesh Kori	Administrative record and referral coordinator	Member Secretary

3. Powers

1. Facilitate approved counselling access, external referral and emergency medical assistance.
2. Recommend student-support initiatives and resource needs to the competent authority.
3. Escalate imminent safety threats promptly to the Nodal Officer / emergency services according to applicable protocols.

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4. Functions

1. Publish confidential access details, availability, referral contacts and an emergency response pathway.

2. Arrange qualified counselling services or documented referral to qualified external professionals.

3. Conduct appropriate orientation and awareness activities on wellbeing, empathy and help-seeking.

4. Coordinate with mentors, wardens and student welfare staff for supportive, non-stigmatising early identification and referral.

5. Duties and Responsibilities

1. Maintain confidentiality and professionally appropriate minimum records; restrict access to sensitive health data.

2. Do not represent faculty mentoring as a substitute for qualified professional care.

3. Maintain records of non-identifiable interventions, awareness programmes, availability and referrals where appropriate.

4. Review effectiveness and gaps periodically, providing anonymised compliance summaries to the internal oversight mechanism.

Implementation / Clarification: Professional counselling shall be provided only by appropriately qualified persons; faculty mentoring is not a substitute. A formally documented reliable referral arrangement may be used as contemplated in the cited BCI reference.

This Order shall take effect from the date of issuance and remain applicable for Academic Session 2026-27, unless modified or superseded by a subsequent order of the Competent Authority. All concerned shall ensure necessary compliance and maintenance of records.

(Approved by the Hon'ble Vice Chancellor)

Registrar
OUI (M.P.)

Copy in favour of information –

1. P S to Hon'ble Chancellor / P S to Hon'ble Pro – Chancellor
2. P S to Hon'ble CMD / P S to Hon'ble Vice Chancellor
3. All Deans / Directors / HODs / In-charges / Advisor (Hostels)
4. CFAO / COE / Campus In-charge / Admin Officer / Hostel Warden (s)/ ERP Cell/ IT – Cell
5. All Concerned

Registrar
OUI (M.P.)