ORIENTAL UNIVERSITY, INDORE

OUI/Reg./2025-26/ 1741 Date: 13/03/2026

OFFICE ORDER

DESIGNATION OF NODAL OFFICER - STUDENT WELL-BEING, CRISIS RESPONSE AND COMPLIANCE

Academic Session: 2026-27 | Centre of Legal Education: Faculty of Law, Oriental University, Indore

Reference: Bar Council of India Circular No. BCI: D: 1452/2026 dated 11.03.2026 (Part III, Nodal Officer).

In pursuance of the above-referred directions and by order of the Competent Authority, the Nodal Officer for Student Well-Being, Crisis Response and Compliance for the Faculty of Law is hereby designated for Academic Session 2026-27, with supporting liaison personnel as specified below. The designated officer shall meet the applicable seniority requirements.

1. Objectives

1. Establish one accountable institutional coordination point for immediate crises, student support and BCI compliance.
2. Enable rapid liaison with police, medical services, University authorities and BCI.
3. Ensure timely record preservation and submission of correct compliance documentation.

2. Composition

Sr. No.	Name	Designation	Responsibility
1	Dr. Kunal Shaktawat	Dean / Head, Faculty of Law (senior institutional officer)	Nodal Officer
2	Mr. Sachin verma	Faculty of Law liaison	Supporting liaison
3	Mr. Vinod Mehta	Administration / reporting support	Supporting personnel

Official contact details: Mobile: 9907751186 | Email: principal_llb@orientaluniversity.in | Faculty liaison: 9685430244

3. Powers

1. Obtain timely factual reports, records and explanations from the relevant Faculty / University units.
2. Activate immediate crisis-response coordination and refer to appropriate authorised authorities.
3. Recommend urgent institutional corrective steps and submit reports through approved official channels.

4. Functions

1. Coordinate immediate crisis response, medical referral and police intimations where required.
2. Ensure preservation of records and communication with authorities without delay.
3. Consolidate statutory and BCI compliance data supplied by committees, the Faculty and support services.

Page No. 1 Continue 2

ORIENTAL UNIVERSITY, INDORE

4. Coordinate initial and monthly reports, website / notice-board publication and follow-up of deficiencies.

5. Duties and Responsibilities

1. Display name, designation, official mobile and email on the University website and student notice boards.

2. Ensure suicide, attempted suicide or unnatural death of a student is reported immediately to jurisdictional police and separately to BCI; never wait for a monthly report.

3. Ensure all periodic submissions follow Annexure I, carry proper signatures, indexing and preservation of sending proof.

4. Maintain incident-wise, complaint-wise and compliance records in a secure, inspection-ready manner.

Implementation / Clarification: This order designates a Nodal Officer and supporting personnel, not an additional committee. The senior rank and official contact particulars shall be verified before publication.

This Order shall take effect from the date of issuance and remain applicable for Academic Session 2026-27, unless modified or superseded by a subsequent order of the Competent Authority. All concerned shall ensure necessary compliance and maintenance of records.

(Approved by the Hon'ble Vice Chancellor)

Registrar
ORIENTAL UNIVERSITY, INDORE
OUI, (M.P.)

Copy in favour of information –

1. P S to Hon'ble Chancellor / P S to Hon'ble Pro – Chancellor
2. P S to Hon'ble CMD / P S to Hon'ble Vice Chancellor
3. All Deans / Directors / HODs / In-charges / Advisor (Hostels)
4. CFAO / COE / Campus In-charge / Admin Officer / Hostel Warden (s)/ ERP Cell/ IT – Cell
5. All Concerned

Registrar
ORIENTAL UNIVERSITY, INDORE
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