Notification No. – 841
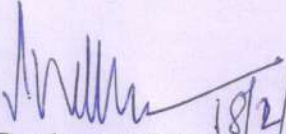
February 18,2021

Subject: Constitution of IQAC of Oriental University, Indore.

As per the decision taken by the Management of Oriental University Indore, all the concerned members are hereby notified that the University has constituted the Internal Quality Assurance Cell.

The objectives, strategies, functions, benefits, operational features, and monitoring mechanism of IQAC are attached as Annexure_A.

The notification will come into immediate effect from the date of its issue.

Registrar, OUI 18/2/2021

C C:

1. Hon'ble Chancellor
2. Hon'ble Vice- Chancellor
3. Hon'ble Pro Vice Chancellor
4. Dean Academics, Dean Research
5. All Departmental heads
6. All committee members

Constitution of IQAC of OUI

Sr.No.	Name , Designation and Department of the member	Role in IQAC
	Chairman: Head of the university.	
1	Dr. Anil Rana , Vice Chancellor Oriental University, Indore.	Chairman
	Senior Administrative officers	
2	Dr. Dhruva Ghai, Pro Vice Chancellor,	Member
3	Mr. Mahesh Pasari , CEO, OUI	
4	Mr. Anuj Mathur , CFAO , OUI	Member
	Academicians	
5	Dr. Dhruva Ghai, Pro Vice Chancellor,	Member
6	Dr. Garima Ghai , Dean Academics	Member
7	Dr. Rajendra Jain, Dean Research ,	Member
8	Dr. Neetesh Jain , Principal, OCPR	Member
9	Dr. Dheeraj Nim, Head, Oriental School of Business Management and Commerce	Member
10	Dr. Dolly Thankachan , Head, Department of Electrical and Electronics Engineering	Member
11	Dr. Dinesh Jain Head, , Head, Department of Computer Science Engineering	
	Member from Management	
12	Mr. Sudhijit Sinha , Registrar	Member
	Nominees from Local Society, Students and Alumni	
13	Mr. Anupam Pandey, Mobile No. 8770251195, Course Admitted PGDCA 2021	Member
14	Ms. Bhoomi Patidar, Mobile No. 9479692365, 9644454648, Course Passed, B.Pharma In 2015-19	Member
	Nominees from Employers / Industrialists/ Stakeholders	
15	Mr Akash Kamal Mishra Director, Cybertalk, Indore.	Member
16	Mr Mahanand Thakur Plant Head & General Manager McW Healthcare, Pvt Ltd Indore.	Member
	Alumni Representative	
17	Dr.Vishal Kohli, Ph.D in Mangement Studies	Member
	One of the senior teachers as coordinator of IQAC	
18	Dr. Dhruva Ghai	Coordinator

IQAC – Vision

To promote quality culture as the prime concern of Higher Education Institutions through institutionalizing and internalizing all the quality-enhancing and sustaining initiatives taken with internal and external support.

Objective

The primary aim of the IQAC is

- To develop a mechanism to promote conscious, consistent and catalytic action plans to improve the academic and administrative performance of the institution.
- To promote institutional quality enhancement and sustenance through internalization of quality culture and institutionalization of the best practices.

Strategies:

IQAC shall evolve a mechanism and procedures for

a) Ensuring timely, efficient and progressive performance of academic, administrative and financial units;
b) Adoption of relevant and quality academic and research programmers;
c) Ensuring equitable access to and affordability of academic programmers for various sections of the society;
d) Optimization and integration of modern methods of teaching and learning;
e) Ensuring credible assessment and evaluation processes;
f) Ensuring proper allocation, adequacy and maintenance of support structure and services; and
g) Sharing of research findings and networking with other institutions in India and abroad.

Functions:

a) Development and application of quality benchmarks;
b) Setting parameters for various academic and administrative activities of the institution;
c) Facilitating the creation of a learner-centric environment conducive to quality education and faculty development, To adopt the required knowledge and technology for participatory teaching and learning process;
d) Collection and analysis of feedback from all the stakeholders on quality-related institutional processes;

d) Dissemination of information on various quality parameters to all the stakeholders;

e) Organization of intra- and inter-institutional workshops and seminars on quality-related themes and promotion of quality circles;

f) Documentation of various programmers/activities leading to quality improvement;

g) Acting as a nodal agency of the institution for coordinating quality-related activities, including adoption and dissemination of the best practices;

h) Development and maintenance of institutional database through MIS for the purpose of maintaining and enhancing institutional quality;

i) Periodical conduct of Academic and Administrative Audits along with their follow-up activities; and

j) Preparation and submission of the Annual Quality Assurance Report (AQAR) as per the guidelines and parameters of NAAC.

Benefits
IQAC will contribute to –

a) Ensuring clarity and focus in the institution's march towards quality enhancement;

b) Ensuring internalization of quality culture;

b) Ensuring enhancement and coordination among the various units and activities of the institution and institutionalizing all good practices;

c) Providing a sound basis for decision-making to improve institutional functioning;

d) Acting as a dynamic system for quality changes in HEIs; and

e) Building a sound methodology for documentation and internal communication.

The Role of the Coordinator
The role of the Coordinator of the IQAC is crucial in ensuring effective functioning of all the members. The IQAC Coordinator may be a senior and competent person with rich experiences and exposure to quality aspects. He/She may be a full-time functionary or a senior academician/administrator entrusted with an additional responsibility as the IQAC Coordinator.

Operational Features of the IQAC

Quality assurance is a by-product of the ongoing efforts of an institution working towards defining its objectives and chalking out a work plan to achieve them and at the same time specify the checks and balances to evaluate the degree to which each of the tasks is

fulfilled. Hence devotion and commitment to improvement rather than mere institutional control is the basis for devising procedures and instruments for assuring quality. The IQAC has to ensure that whatever is done in the institution for higher education is done efficiently and effectively. In order to do this, the IQAC will have to first establish procedures and modalities to collect data and information on the various aspects of the functioning of the university.

The IQAC Coordinator has a major role in implementing these functions. The IQAC may derive support from the already existing units and mechanism that contribute to the functions listed above. The operational features discussed above are prominently based upon the facilitation of university towards academic excellence.

Monitoring Mechanisms:

Institutions are requested to submit the AQAR every year. NAAC has designed format for online submission of AQAR. The HEI is requested to logon to their portal for regular updates and submission. A functional IQAC and timely submission of the AQAR are the minimum institutional requirements to apply for the second, third and subsequent cycles of accreditation. During the institutional visit, the NAAC peer team will interact with the IQAC to know about its functioning, progress, and the quality sustenance initiatives undertaken.

The AQAR may be part of the Annual Report. It shall be approved by the statutory body/bodies of the HEIs (such as the Syndicate/Governing Council/Executive Council/Board of Management) which will also monitor the quality enhancement and sustenance measures undertaken by the IQAC.

The IQAC may create its exclusive window tab on its institutional website for keeping the documents pertaining to NAAC, Peer Team Reports, SSR, Data Templates, AQAR, and Certificate of Accreditation. It shall regularly upload/report on its activities and host the AQAR as well.