

Policy for Seed Money Minor Research Projects or Research Grant



Oriental University Indore



Oriental University Indore

INTRODUCTION:

Research and Development is a systematic process of basic and applied research to discover a solution for problems faced by society or creating new knowledge and products. It may result in the form of patents, research publications and copyright etc.

Seed Money Scheme (SMS) has been initiated by the University to provide minor research grant in different areas to motivate faculty members and enhance their research interests, which may lead to major research proposals for submission to National/ International funding agencies.

SCOPE OF THE POLICY:

1. The University faculty members (regular or on probation) will be encouraged to submit minor research proposals based on their innovative ideas. The applicant will clearly and convincingly demonstrate that the proposed project represents a new research direction in an area likely to generate external funding.
2. The provision of seed money grant is for the maximum period of two years, accounting to the grant of Rs. 1 Lakh (50,000 /per year).
3. A maximum of 10 research projects would be funded every year.
4. The PI would submit half yearly report of the work done to Dean Research. The second year grant will be sanctioned only after the successful completion of the first year.
5. After completion of the minor project, a final report must be prepared and submitted to Research Cell.
6. The PI will ensure that project is completed within the stipulated time and the final report is submitted well in time. In case of failure to achieve the desired project outcome, the PI will be liable to be debarred by the University for such seed money for next two years.

The primary goal of this scheme is to support faculty members in developing research resources in the area of expertise and to develop innovative or interdisciplinary approaches or methodologies. The program shall help generate preliminary data that provides Technological/Software developments, translation into prototypes/patents/copyrights/publications.

The faculty members who have been appointed to a position of Assistant Professor, Associate Professor and Professor in Oriental University Indore are encouraged to apply for Seed Money Minor Research Projects/Research Grant on or before 28th February, 2020. Normally, the Seed Money Minor Research Projects/Research grant shall be limited to Rs. One Lac however, in exceptional cases, it may go up to Rs. Three Lacs with the approval of the Vice-Chancellor. Therefore, all HODs are requested to circulate the attached guidelines for Seed Money Minor Research Projects/Research Grant along-with the format (also e-mailed to faculty) for submitting the research proposal under Seed Money Minor Research Projects/Research Grant scheme amongst the all faculty members of their respective departments.

Dean (Research)

Dean (Academics)

Executive Director

Vice-Chancellor

GUIDELINES FOR SEED MONEY MINOR RESEARCH PROJECTS/RESEARCH GRANT ORIENTAL UNIVERSITY INDORE

Objective:

- Seed Money Minor Research Projects/Research Grant shall be allocated for creating specialized research resources in the area of expertise of the Faculty Member.
- To develop innovative or interdisciplinary approaches or methodologies.
- Technological/Software developments, translation into prototypes/patents/copyrights/publications.

Grant Amount: Normally, the Seed Money Minor Research Projects/Research Grant shall be limited to Rs. 1.0 lac, however, in exceptional cases; it may go up to Rs. 3.0 lacs with the approval of Vice-Chancellor.

Eligibility: Regular faculty members are eligible to apply under the scheme.

Content of the Proposal: As per the attached Format for Seed Money Minor Research Projects/Research Grant.

Process: Seed Money Minor Research Projects/Research Grant shall be allocated only in creating specialized research resources in their area of expertise duly recommended by Proposal Evaluation Committee under the Chairmanship of Dean (Research), with due approval of the Vice-Chancellor.

Proposal Evaluation Committee:

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|---------------------------------|----------|
| 1. Dean (Research) | Chairman |
| 2. Minimum two subject experts | Members |
| 3. Head of concerned Department | Convener |

Guidelines for Seed Money Minor Research Projects/Research Grant:

1. Seed Money Minor Research Projects/Research Grant shall be sanctioned only for creating specialized research resources in their respective area of expertise.
2. The project is limited for a maximum of three years.
3. Progress report for every six months need to be submitted to Dean (Research) in the form of budget utilization and achieving the objectives.
4. The Research Proposals must be received in the office of Dean (Research), Oriental University Indore on or before the last date of submission decided with due approval of the Competent Authority, for seeking such proposals from all Faculty members as per the prescribed format

5. All such Research Proposals would be scrutinized by an Institute level Research Project Evaluation Committee under the Chairmanship of Dean (Research), Oriental University Indore duly approved by Vice-Chancellor, Oriental University Indore. The committee may adopt any suitable criteria before recommending a given Research Proposal.
6. No TA/DA/Registration-fee would be permitted for incurring expenses by Faculty Member for participation in any Workshop/Training Program/ Conferences/ meetings/ out of the Seed Money Minor Research Projects grant.
7. All the Faculty Members after getting sanction order should work for timely execution of their Research projects by following institute procurement and payment norms. In case of any difficulty what so ever, the concerned Faculty Member should report the matter as per norms to respective HODs well in time. This would ensure timely completion of Research projects as per set deliverables and outcomes in larger interest of institute & to honor the very spirit of allotment of the Seed Money Minor Research Projects/Research Grant.
8. The Project Evaluation Committee shall monitor the planned research outcome/performance in respect of each Seed Money Minor Research Projects Project through annual review meeting.
9. All purchases have to be done as per Institute norms.
10. All items procured under a given Research Project shall remain within concerned Department for use by faculty/students after completion of the project.
11. The Faculty Members may seek help of IPR cell for further support to enhance visibility of research findings by using institutional linkages, infrastructure, patent filings, copyright etc.
12. Any expenditure on Travel of External Experts (if any) shall be adjusted through allotted grants for a given Seed Money Minor Research Projects/Research Grant.
13. These guidelines have been framed with a view to strengthen key information base related with utilization of Seed Money Minor Research Projects Grant. The Institute has right to add/withdraw or modify the guidelines at any time.

Dean (Research)

Dean (Academics)

Executive Director

Vice- Chancellor



ORIENTAL UNIVERSITY INDORE FLOW CHART PROCESS

Process Flow Chart for Seed Money Minor Research Proposal



